**Sample Resignation Letter due to Marriage**

Dear Sir,

I am writing to you today to officially tender my resignation from———–effective 8th, April 2016 till 8th May, 2016 because I am getting married in two to three months time and need time for all the preparations.

I cannot say enough wonderful things about………….. about all the people I have encountered in my years of service with the company, and especially about you and all the others on the institute team. Your leadership has taken me all to new levels and i have appreciated all your personal and professional advice over the years. It is my hope that we will stay in touch as i begin this new chapter in my life.

Yours Respectfully,

Name………….